

MARYLAND TRANSPORTATION AUTHORITY
BOARD MEETING
THURSDAY, DECEMBER 19, 2019
2310 BROENING HIGHWAY, BALTIMORE, MD 21224

OPEN SESSION

Sean Powell, Acting Chairman

MEMBERS ATTENDING:

Dontae Carroll
William H. Cox, Jr.
William Ensor III – via telephone
W. Lee Gaines
Mario J. Gangemi
Cynthia D. Penny-Ardinger, Esq.
Jeffrey S. Rosen
John F. von Paris

STAFF ATTENDING:

Percy Dangerfield	Sushmita Mitra
Donna DiCerbo	Tonya Morant
Jacqueline Djomo	Mary O’Keeffe
Allen Garman	John O’Neill
Chantelle Green	Will Pines
Lynnea Green	James F. Ports, Jr.
Jim Harkness	Amy Prime
Kelly Harper	Bradley Ryon
Natalie Henson	Chris Sexton
Meshelle Howard	Deb Sharpless
Col. Jerry Jones	Darol Smith
April King	Paul Trentalance
Cheryl Lewis-Orr	Melissa Williams
Kelly Melham	Eric Willison
Kimberly Millender, Esq.	

OTHER ATTENDEES:

P. Jack Basso, Former Board Member
Thomas Haney, MDTA Retiree
Michael Kolb, MDTA Retiree
Jim Kruszynski, FOP 34
Lawrence Thomas, MDTA Retiree

At 9:00 a.m. Acting Chair Sean Powell called the meeting of the Maryland Transportation Authority (MDTA) Board to order.

APPROVAL – OPEN SESSION MEETING MINUTES OF NOVEMBER 21, 2019

Upon motion by Member Mario Gangemi and seconded by Member John F. von Paris, the open meeting minutes of the MDTA Board meeting held on November 21, 2019 were unanimously approved.

RESOLUTIONS – YEARS OF SERVICE RECOGNITION

Mr. James F. Ports, Jr. read the Years of Service Recognitions for the following retired employees: Captain David M. Greene, Jr., Mr. James J. Hall, Jr., Mr. Thomas J. Haney, Mr. Michael H. Kolb, Mr. James N. Lynch, and Mr. Lawrence M. Thomas, Sr. On the occasion of their retirement from their distinguished careers of service, the Chairman and Members of the Maryland Transportation Authority hereby express to them their most sincere appreciation for their excellence and commitment.

APPROVAL – BOARD COMMITTEE ASSIGNMENTS

With Member Cynthia D. Penny-Ardinger, Esq. officially becoming a member of the Board, MDTA staff developed proposed committee assignments to reflect the new membership. These assignments added Member Penny-Ardinger to the Finance and Audit Committees.

Upon motion by Member Jeffrey Rosen and seconded by Member W. Lee Gaines, Jr., the Members unanimously approved the new Board Committee assignments.

APPROVAL – CONTRACT AWARD

- **Contract No. HT-3011-0000 – BHT Facilities Envelope Renovations and Fuel Tank Replacement Harbor Tunnel**

Ms. Donna DiCerbo requested contingent approval to execute Contract No. HB-3011-0000 - BHT Facilities Envelope Renovations and Fuel Tank Replacement Harbor Tunnel with W.M. Schlosser Company, Inc. in the bid amount of \$5,922,000.00.

This project is to rehabilitate the Administration building brick façade to prevent water intrusion and overall deterioration; removal/replacement of all window units; removal and replacement of the building roofing systems; removal of the existing underground fuel storage tank and replacement with above ground fuel tank; removal and replacement of oil water separator; and rehabilitate the emergency garage building facade for water proofing.

Upon motion by Member Dontae Carroll and seconded by Member W. Lee Gaines, Jr., the Members unanimously approved Contract No. HB-3011-0000 - BHT Facilities Envelope Renovations and Fuel Tank Replacement Harbor Tunnel.

- **Contract No. J01B0600011 – Electronic Security System (ESS) Software and Maintenance and Service Plan**

Ms. Donna DiCerbo requested contingent approval to execute Contract No. J01B0600011 – Electronic Security System (ESS) Software and Maintenance and Service Plan with Vidsys, Inc. in the bid amount of \$3,295,076.14.

This Sole Source contract is for the provision of software and hardware maintenance for various locations throughout the MDTA to support building, tunnel, and bridge security. This consists of maintenance of the Vidsys central software and field hardware module, and associated field hardware for perimeter detection systems, radar devices, and security cameras. Vidsys, Inc. is the developer of the proprietary software, and the sole provider for the ESS software preventative and corrective maintenance, and technical support

Upon motion by Member W. Lee Gaines, Jr. and seconded by Member John F. von Paris, the Members unanimously approved Contract No. J01B0600011 – Electronic Security System (ESS) Software and Maintenance and Service Plan.

- **Contract No. BB-3009-0000 – Bay Bridge Police Building Generator Replacement**

Ms. Donna DiCerbo requested contingent approval to execute Contract No. BB-3009-0000 – Bay Bridge Police Building Generator Replacement with Urban Francis, LLC. in the bid amount of \$347,865.00.

This project is to remove and replace the existing, 250 kw interior standby generator. This generator provides backup power for all emergency panels supporting lighting, fire alarms, security, and fuel pumps. The existing generator has exceeded its 20-year useful life for performance and reliability and has become difficult to repair as parts are not easily accessible in the market. The contractor installing the new generator will also provide a 60-month maintenance service contract following the completion of the project.

Upon motion by Member William H. Cox, Jr. and seconded by Member Mario Gangemi, the Members unanimously approved Contract No. BB-3009-0000 – Bay Bridge Police Building Generator Replacement.

- **Contract No. MR-3016-0000 – On-Call Electrical and ITS Repairs and Services Contract**

Ms. Donna DiCerbo requested contingent approval to execute Contract No. MR-3016-0000 – On-Call Electrical and ITS Repairs and Services Contract with Dvorak, LLC. in the bid amount of \$5,000,000.00; Brawner Builders, Inc in the bid amount of \$1,500,000.00; and Mona Electric Group, Inc. in the bid amount of \$1,500,000.00.

This project is a multi-award, task-based contract to provide the labor, equipment, and materials necessary to perform miscellaneous electrical and ITS repairs, upgrades, replacements, and new construction as directed by the Engineer. This work may be required on any MDTA assets and at any of the MDTA's facilities.

Upon motion by Member William H. Cox, Jr. and seconded by Member W. Lee Gaines, Jr., the Members unanimously approved Contract No. MR-3016-0000 – On-Call Electrical and ITS Repairs and Services Contract.

- **Contract No. HT-3012-0000 – I-895 Stream Restoration Project**

Ms. Donna DiCerbo requested contingent approval to execute Contract No. HT-3012-0000 – I-895 Stream Restoration Project with Shamrock Environmental Corporation in the bid amount of \$3,517,009.44.

This project is to extend the life of pipe culvert BY052X01 by minimizing erosion and excess debris upstream of the culvert, which was recently rehabilitated. The project will include 1,750 LF of stream restoration, on an unnamed tributary of the Patapsco River, which will limit the risk of built up sediment and debris, which clogs the pipe culvert and increases water ponding. In addition to extending the life of the pipe culvert, TMDL credit can also be claimed for this project.

Upon motion by Member Mario Gangemi and seconded by Member W. Lee Gaines, Jr., the Members unanimously approved Contract No. HT-3012-0000 – I-895 Stream Restoration Project.

APPROVAL – INVESTMENT POLICY

Mr. Allen Garman requested approval from the Board on the Investment Management Board Policy. Following recent reviews by the Finance and Investment Committees, including input from the external municipal advisory firm PFM, no material changes to the Investment Policy are currently recommended. Minor wording refinements for clarification are incorporated in Policy Statements 5 and 6.

Upon motion by Member Dontae Carroll and seconded by Member John F. von Paris, the Members unanimously approved the Investment Management Board Policy.

APPROVAL – DRAFT LEGISLATIVE INITIATIVE – TOWING COMPACT LEGISLATIVE PROPOSAL

Mr. Bradley Ryon requested approval from the Board to move forward with the Towing Compact Legislative Proposal. This proposal would add Governor Harry W. Nice/Senator Thomas “Mac” Middleton Bridge (US 301), Sandy Hook Bridge (US 340), Brunswick Bridge (MD 17/VA 287), and Point of Rocks Bridge (US 15) to the existing Potomac River Bridge Towing Compact. Once approval is obtained, this concept will then be submitted during the 2020 Maryland General Assembly Legislative Session by the Governor's Office.

Upon motion by Member William H. Cox, Jr. and seconded by Member Jeffrey Rosen, the Members unanimously approved the Towing Compact Legislative Proposal.

UPDATE – LEGISLATIVE SESSION

Mr. Bradley Ryon updated the Board on anticipated topics of interest for the upcoming 2020 Maryland General Assembly Session. This update included changes in Maryland General Assembly Leadership and anticipated legislation of interest.

UPDATE – LEGISLATIVE REPORTS SUBMITTED TO THE LEGISLATURE

Ms. Chantelle Green updated the Board with a summary of the MDTA's response to the legislative budget committees' request for a long-term financial forecast and financing plan for the I-95 Express Toll Lanes (ETL) Northbound Extension Project.

The 2019 Joint Chairmen's Report (JCR) directed the MDTA to provide a financing plan for the I-95 ETL Northbound Extension Project, including a cash flow analysis for the project and source of funds, annual debt service, and anticipated revenues from the facility. The language further specified that the MDTA provide a financial forecast for both the inclusion of the I-95 ETL Northbound Extension Project and a no-build scenario that identifies any toll increases necessary to cover the agency's expenses and maintain coverage ratios in line with current law and administrative policy.

Under both the build and no build scenarios, the MDTA remains in compliance with existing legal requirements and MDTA Board-approved policies throughout the forecast period.

UPDATE – HUMAN RESOURCES COMMITTEE

Member W. Lee Gaines, Jr. presented an update on the Human Resources Committee meeting that took place on November 19, 2019. The Members were given an overview of the Fair Labor Standards Act (FLSA) Overtime Ruling, 2019 Emerging Leaders Program, MDTA Leadership Advance, Recruitment and Outreach Initiatives, and the Toll Workforce.

UPDATE – AUDIT COMMITTEE

Member John F. von Paris presented an update on the Audit Committee meeting that took place on December 10, 2019. The Office of Audits is on track to complete the fourteen audits in the Fiscal Year 2020 Audit Plan. Currently, two are complete and three are in process. The Committee was presented with the findings from the Audit of Controls Over Real Estate Lease Management and Revenue. The Committee was satisfied with the results of the audit.

UPDATE – EXECUTIVE DIRECTOR

Mr. James F. Ports, Jr. joined the Acting Chair in welcoming MDTA's new Board Member, Ms. Cynthia D. Penny-Ardinger. Mr. Ports extended a heartfelt thank you and deep appreciation to Former Member P. Jack Basso. He also updated the Board on Chairman Pete Rahn's resignation effective January 13, 2020 and that upon pending Senate confirmation our new Chair will be Mr. Gregory Slater. Mr. Ports then gave an update on the Bay Bridge Westbound Deck Rehabilitation Project, the final Bay Bridge Reconstruction Advisory Group (BBRAG) December 2019 meeting, the MDTA Police Toys for Tots Campaign, some of MDTA's notable 2019 accomplishments and some big projects/priorities that are coming in 2020. Lastly, Mr. Ports gave special recognition to the Mr. Chris Sexton, Account Specialist/Court Representative in our EZPass office.

There being no further business, the meeting of the MDTA Board was adjourned by consensus at 10:22 a.m.

The next MDTA Board Meeting will be held on January 30, 2020 at 9:00 a.m. at the Maryland Transportation Authority, 2310 Broening Highway, Baltimore MD 21224.

APPROVED AND CONCURRED IN:



Gregory Slater, Acting Chairman