

MARYLAND TRANSPORTATION AUTHORITY  
BOARD MEETING  
THURSDAY, FEBRUARY 28, 2019  
2310 BROENING HIGHWAY, BALTIMORE, MD 21224

OPEN SESSION

James F. Ports, Jr., Acting Chairman

MEMBERS ATTENDING:

P. Jack Basso - via Telephone  
Katherine Bays Armstrong  
Dontae Carroll  
William H. Cox, Jr. – via Telephone  
William Ensor – via Telephone  
W. Lee Gaines – via Telephone  
Mario J. Gangemi  
John von Paris

STAFF ATTENDING:

Percy Dangerfield  
Donna DiCerbo  
Trudy Edwards  
Clay Fischer  
Allen Garman  
Chantelle Green  
Michele Gross  
Natalie Henson  
Meshelle Howard  
James Kruszynski  
Lt. Colonel Lucy Lyles  
Jeanne Marriott  
Kimberly Millender  
Tonya Morant  
John O'Neill  
Kevin C. Reigrut  
Deborah Sharpless  
Christina Thompson  
John Wedemeyer  
Dan Williams  
Eric Willison

OTHER ATTENDEES:

June Hornick, Maryland Department of Transportation  
(MDOT)  
Sean Powell, MDOT  
Jim Walsh, Maryland Aviation Administration

At 9:00 a.m. Acting Chair James F. Ports, Jr. called the meeting of the Maryland Transportation Authority (MDTA) Board to order.

**APPROVAL – OPEN SESSION MINUTES OF JANUARY 31, 2019**

Upon motion by Member Mario Gangemi and seconded by Member John von Paris, the open meeting minutes of the MDTA Board meeting held on January 31, 2019 were unanimously approved.

**RESOLUTIONS – YEARS OF SERVICE RECOGNITION**

Mr. Kevin Reigrut read the Years of Service Recognitions for the following retired employees: Ms. Sheri Lapin and Sergeant Michael McCullough. On the occasion of their retirement from their distinguished careers of service, the Chairman and Members of the Maryland Transportation Authority hereby express to them their most sincere appreciation for their excellence and commitment.

**APPROVAL – BOARD RESOLUTION 19-01**

Mr. Allen Garman provided an overview of the proposed Passenger Facility Charge (PFC) Financing for the Maryland Aviation Administration (MAA) and a request for approval of Board Resolution 19-01. This item was presented to the Finance Committee and recommended for approval.

Resolution 19-01 authorizes MDTA staff and advisors to commence work on the Maryland Department of Transportation (MDOT), MAA financing for the Baltimore Washington International Marshall Airport (BWI Marshall Airport.) The resolution authorizes the sale of airport bonds (non-recourse to MDTA) to finance projects backed by enplanement PFC Revenues.

MDOT MAA, with the approval of the Secretary of Transportation, has requested MDTA to issue PFC revenue bonds secured solely by PFC revenues generated at BWI Marshall Airport. The bonds will not be secured by tolls, fees, or any other revenues of MDTA.

The planned financing will support a major improvement project important to the overall safety, efficiency, and growth of the airport that includes: Concourse A Phase II five gate addition, a restroom improvement program, Federal Inspection Service Hall reconfiguration, Concourse A/B modifications for B737-800 aircraft, and Concourse D HVAC replacement. Resolution 19-01 provides for financing \$120 million of the \$160 million in total project costs, with the remaining funding sourced from the PFC Facility Fund and the Transportation Trust Fund. The projects and the PFC backed bonds are expected to receive approval from the FAA in March 2019. Additionally, concurrence of the General Assembly's Budget Committees is expected by March 1, 2019.

Upon motion by Member Katherine Bays Armstrong and seconded by Member Dontae Carroll, the Members unanimously approved Resolution 19-01 authorizing the sale of the airport bonds for \$120 million backed by enplanement Passenger Facility Charge revenues.

**APPROVAL – QUARTERLY REVIEW OF INVESTMENT STRATEGY & PERFORMANCE**

Mr. Garman provided a quarterly update on investment strategy and performance and requests approval for the continuation of the current investment strategy. This item was presented to the Finance Committee and recommended for approval.

For the trailing twelve-month period ended December 31, 2018, investment strategy was in line with the agency's Investment Policy and the investment portfolio's total return performance was commensurate with the respective benchmark indices. No changes in performance strategy or benchmarks are recommended for the core unrestricted reserve accounts.

Upon motion by Member P. Jack Basso and seconded by Member Carroll, the Members unanimously approved the continuation of the current investment strategy.

**UPDATE – SECOND QUARTER BUDGET COMPARISON FY 2019 OPERATING BUDGET**

Ms. Christina Thompson presented a status of year to-date spending against the Fiscal Year (FY) 2019 Operating Budget.

As of December 31, 2018, 40% of the budget was spent compared to a target of 47%. Comptroller's Object 13 – Fixed Charges is the only object that exceeds expected spending levels. Spending is in line with the second quarter of FY 2018.

**UPDATE – SECOND QUARTER BUDGET CMPARISON FY 2019 CAPITAL BUDGET**

Ms. Jeanne Marriott to provide a status of the second quarter spending against the FY 2019 capital budget in the FY 2019-2024 Draft Consolidated Transportation Program (CTP.)

As of December 31, 2018, 34% of the FY 2019 budget was spent as compared to the targeted spending level of 50%. The total budget for FY 2019 is \$390 million. The actual spending through the second quarter was \$134 million. \$256 million remains to be spent in the second half of FY 2019 to reach a 100% spend rate.

**UPDATE – QUARTERLY UPDATE ON TRAFFIC AND REVENUE**

Ms. Deborah Sharpless provided a year-to-date update regarding MDTA's traffic and toll revenue trends compared to the previous year and the forecast.

Each quarter, an independent quarterly review of traffic and revenue is prepared by CDM Smith and Jacobs (MDTA's traffic and revenue consultants.) The quarterly review looks at traffic and toll revenue trends and compares actual system-wide experience with traffic and toll revenue forecasts. As of December 31, 2018, combined year-to-date transactions and revenue on the MDTA's legacy and all-electronic toll facilities fell slightly below forecasts by 0.9 percent and 1.5 percent respectively.

**UPDATE – HUMAN RESOURCES COMMITTEE**

Member W. Lee Gaines and Ms. Tonya Morant presented an update on the Human Resources Committee meeting. The Members were updated on the 2018 recruitments, toll collector initiatives and the Supervisory Essential Training. An introduction of MDTA's Succession Planning Program and overviews of two departments were also presented, Asset & Inventory Management and Office of Human Resources and Workforce Development 2018 Highlights.

**UPDATE – LEGISLATIVE SESSION**

Mr. Clay Fischer discussed topics of interest in the Maryland General Assembly Session 2019.

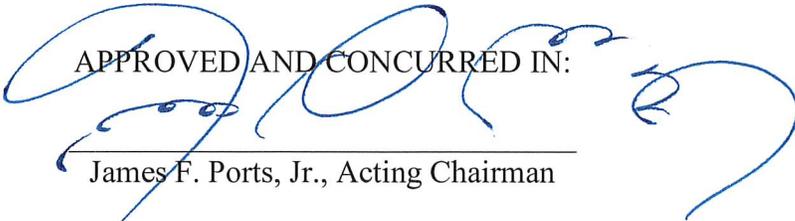
**UPDATE – EXECUTIVE DIRECTOR**

Mr. Kevin C. Reigut gave a brief update on the following topics: Ambassador Program, Excellerator, Supervisor Town Hall, and the Emerging Leaders Program,

There being no further business, the meeting of the MDTA Board was adjourned by consensus at 10:38a.m.

The next MDTA Board Meeting will be held on March 28, 2019 at 9:00 a.m. at the Maryland Transportation Authority, 2310 Broening Highway, Baltimore MD 21224.

APPROVED AND CONCURRED IN:

  
James F. Ports, Jr., Acting Chairman