

**MARYLAND TRANSPORTATION AUTHORITY
CAPITAL COMMITTEE MEETING
THURSDAY, OCTOBER 7, 2021
OPEN MEETING VIA LIVESTREAMING**

OPEN SESSION

MEMBERS ATTENDING: William C. Ensor, III - Chairman
Mario J. Gangemi
William H. Cox, Jr.
W. Lee Gaines

STAFF ATTENDING: Jim Ports
Will Pines
James Harkness
Kim Millender, Esq.
Tekeste Amare
Sushmita Mitra
Robert Michael
Min Zheng
Jeff Davis
Jeanne Marriott
Jennifer Stump
Natalie Henson
Ebony Moore
Mary O’Keeffe
Meryle Dunlap
Towanda Livingston
Timothy Sheets
Ganine Steffe
Chris Thompson

OTHERS ATTENDING: Courtney Highsmith, MDOT

At 9:00 a.m. Member Ensor called the meeting of the Maryland Transportation Authority (MDTA) Capital Committee to order. The meeting was held via video conference and livestreamed on the MDTA Board Meeting web page.

APPROVAL – OPEN SESSION MEETING MINUTES OF SEPTEMBER 2, 2021

Upon motion by Member Gangemi and seconded by Member Gaines, the Open Session meeting minutes of the Capital Committee’s meeting held on September 2, 2021 were unanimously approved.

APPROVAL – CONTRACT NO. 2019-02A – COMPREHENSIVE BUILDING AND FACILITY ENGINEERING AND ARCHITECTURAL DESIGN CONSULTING SERVICES

Ms. Zhen presented this request to seek a recommended contingent approval from the Capital Committee to present Contract No. 2019-02A – Comprehensive Building and Facility Engineering and Architectural Design Consulting Services to the full MDTA Board for award at its next scheduled meeting.

The services to be performed under this contract are Comprehensive Building and Facility Engineering and Architectural Design, Construction and Miscellaneous Consulting Services for the Maryland Transportation Authority (MDTA). The Consultant shall provide the resources and experts needed to provide architectural and engineering design and analysis services, including but not limited to design and analysis for buildings, facilities and campuses; development of complete contract bid documents; facility condition inspections; asset space planning, facility master plan studies, emergency inspections, building envelope evaluations, and specialized building systems and design.

Upon motion by Member Gangemi and seconded by Member Gaines, the Members unanimously recommended contingent approval of Contract No. Contract No. 2019-02A – Comprehensive Building and Facility Engineering and Architectural Design Consulting Services to the full MDTA Board for award at its next scheduled meeting.

UPDATE – CTP PROCESS/ADDITIONS

Ms. Marriott provided the MDTA Capital Committee with an overview of the MDTA Consolidated Transportation Program (CTP) Process and an update on the additions to the capital program. This information will be presented to the MDTA Board on October 28, 2021.

Each year the Maryland Department of Transportation (MDOT) issues the Consolidated Transportation Program (CTP) report which is Maryland's six-year capital budget for transportation projects. The MDTA portion of the CTP presents its ongoing and new capital projects for a six-year period for its facilities.

The CTP is updated twice a year and brought to the Board Members for approval in June as the Draft CTP and in November as the Final CTP. After approval by the Board Members in June, the Draft CTP is presented as part of the MDOT CTP Tour to local elected officials and citizens throughout the State of Maryland for review and comment.

On April 1st, Maryland counties and Baltimore City provide priority letters to inform MDOT, including the MDTA, which transportation projects are most important to their local communities. The letters are endorsed by County Commissioners, Council members, and/or the County Executive as appropriate.

During the CTP Tour from September 15 to November 15, the Secretary of Transportation visits each of the counties and Baltimore City to present the Draft CTP. These meetings provide the local legislators and the public an opportunity to communicate their priorities and concerns in person. Representatives from each of the MDOT business units are also available to answer questions at the CTP Tour meetings.

At the time of Capital Committee meeting, eight of the CTP Tour meetings have been completed. Meetings will continue through October and be completed in November.

The CTP is then revised and submitted for MDTA Board approval in November as the Final CTP. The Final CTP is part of the Governor's budget presented to the Maryland General Assembly in January. This process is required by statute and applies to MDTA as well as the other MDOT business units.

New projects originate from five sources.

- Long-Range Capital Needs
- Inspection Findings
- Regulatory Compliance
- Increased Capacity Needs
- Local Priority Letters/Legislative Requests - Local priorities are established through the afore-mentioned priority letters received each year from the counties and Baltimore City and the input received at the CTP Tour meetings.

The Fiscal Year (FY) 2022-2027 Final CTP, to be presented for approval in November, includes nine new projects.

VOTE TO ADJOURN MEETING

There being no further business, the meeting of the MDTA Capital Committee was adjourned by consensus at 9:20 a.m. following a motion by Member Gangemi and seconded by Member Gaines.

The next meeting of the MDTA Capital Committee is scheduled for Thursday, November 4, 2021 at 9:00 a.m. at Point Breeze Headquarters, 2310 Broening Highway, Baltimore, Maryland.

APPROVED AND CONCURRED IN:

William C. Ensor, III, Chairman