

FINANCE COMMITTEE MONTHLY MEETING  
TUESDAY, SEPTEMBER 10, 2019  
POINT BREEZE HEADQUARTERS BUILDING  
BALTIMORE, MARYLAND

OPEN SESSION

MEMBERS ATTENDING: Jack Basso (via phone)  
Jeffrey Rosen  
John von Paris

STAFF ATTENDING: Cheryl Dickinson  
Jacqueline Djomo  
Allen Garman  
Chantelle Green  
Natalie Henson  
Cheryl Lewis-Orr  
Megan Mohan, Esquire  
Mary O'Keeffe  
Will Pines  
Jim Ports  
Deborah Sharpless  
Christina Thompson  
Melissa Williams

OTHER ATTENDEES: David Calvert, PFM (via phone)

At 9:00 a.m., Member John von Paris, Acting Chair of the Finance Committee, called the Finance Committee Meeting to order.

**APPROVAL – OPEN MEETING MINUTES FROM AUGUST 6, 2019, MEETING**

Member John von Paris called for the approval of the meeting minutes from the open meeting held on August 6, 2019. Member Jeffrey Rosen made the motion, and Member Jack Basso seconded the motion, which was unanimously approved.

**UPDATE – INVESTMENT COMMITTEE REPORT**

Mr. Allen Garman provided an update on the activities of the Investment Committee for the year ended June 30, 2019. Mr. Garman reviewed market conditions, portfolio strategies, and total return performance. He also discussed certain market drivers that may influence portfolio performance in the coming months, including the economy, fiscal policy, and Federal Reserve monetary policy.

Mr. Jim Ports advised the Finance Committee of the Investment Committee's intent to conduct a comprehensive review of the current investment strategy, benchmarks, performance, and other related matters. The Investment Committee will report its findings and recommendations during the November 2019 Finance Committee meeting.

**UPDATE – OVERVIEW OF OPERATING BUDGET POLICIES AND PROCEDURES**

Ms. Christina Thompson provided an overview of the MDTA's policies and procedures regarding the preparation of the annual operating budget. The overview also included a brief explanation of the major cost drivers that impact the operating budget.

**UPDATE – REVIEW OF FINAL FY 2019 OPERATING BUDGET VERSUS ACTUAL SPENDING**

Ms. Christina Thompson briefed the Finance Committee on the status of year-to-date spending against the FY 2019 Operating Budget. As of June 30, 2019, approximately 95% of the FY 2019 budget was spent compared to the target of 100%. Excluding Comptroller's objects 07 (motor vehicle operations and maintenance) and 08 (contractual services), all Comptroller's objects were more than 5% below budget. Contractual services and motor vehicle operations and maintenance expenses exceeded the budget by 1% and 4%, respectively.

**UPDATE – REVIEW OF FY 2019 CAPITAL BUDGET VERSUS ACTUAL SPENDING**

Ms. Melissa Williams updated the Finance Committee on actual FY 2019 spending against the FY 2019 capital budget. In FY 2019, capital spending totaled \$357.9 million, or 92%, of the \$390.2 million budgeted in the Draft FY 2019-2024 Consolidated Transportation Program.

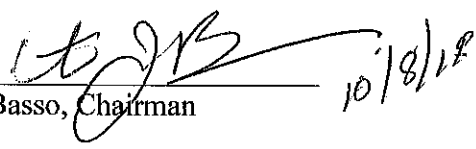
**UPDATE – QUARTERLY AND YEAR TO DATE TRAFFIC AND REVENUE REPORT**

Ms. Cheryl Lewis-Orr provided an update to the Finance Committee on the MDTA's quarterly and year-to-date traffic and revenue performance for the Legacy Facilities, Intercounty Connector, and the I-95 Express Toll Lanes. As of June 30, 2019, combined year-to-date transactions and revenue on the MDTA's toll facilities totaled \$165.7 million and \$683.6 million, respectively. Systemwide transactions and revenue were approximately 0.4% and 1.4% below forecast, respectively.

**UPDATE – BI-ANNUAL REVIEW OF REVENUE SUFFICIENCY**

Ms. Deborah Sharpless provided the Finance Committee with an update on the bi-annual review of revenue sufficiency for the FY 2020-2025 financial forecast period. Ms. Sharpless advised the Finance Committee that the MDTA's Board Policy requires a bi-annual review of revenue sufficiency to determine if current rate and fee levels are appropriate based on levels of expected spending. The FY 2020-2025 financial forecast shows that current and future toll rates, fees, and discounts provide sufficient revenue over the next six years to meet forecasted spending and exceed all legal and policy requirements.

There being no further business, the meeting of the Finance Committee adjourned at 11:02 a.m., following a motion by Member Rosen and second from Member Basso.

  
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Peter J. Basso, Chairman