

FINANCE COMMITTEE MONTHLY MEETING  
TUESDAY, JULY 14, 2020  
OPEN MEETING VIA CONFERENCE CALL

OPEN SESSION

MEMBERS ATTENDING: Cynthia Penny-Ardinger  
Dontae Carroll  
Jeffrey Rosen  
John von Paris

STAFF ATTENDING: Jeffrey Brown  
Sarah Clifford  
Percy Dangerfield  
Donna DiCerbo  
Cheryl Dickinson  
Tonya Dorsey  
Allen Garman  
Chantelle Green  
David Greene  
Kelly Harper  
Natalie Henson  
Carroll Hicks  
Meshelle Howard  
Cheryl Lewis-Orr  
Jeanne Marriott  
Kimberly Millender  
Sushmita Mitra  
Ken Montgomery  
Ebony Moore  
Mary O’Keeffe  
John O’Neill  
Chris Parris  
Jim Ports  
Deb Sharpless  
Christina Thompson  
Clayton Viehweg

At 9:00 a.m., Member John von Paris, Chair of the Finance Committee, called the Finance Committee Meeting to order.

**APPROVAL – OPEN MEETING MINUTES FROM JUNE 9, 2020 MEETING**

Member John von Paris called for the approval of the meeting minutes from the open meeting held on June 9, 2020. Member Jeffrey Rosen made the motion, and Member Dontae Carroll seconded the motion, which was unanimously approved.

OPEN SESSION  
JULY 14, 2020  
PAGE TWO OF THREE

**APPROVAL – CONTRACT NO. J01B06000037 – CTI SOFTWARE & INTEGRATION**

Ms. Kelly Harper requested a recommendation of approval from the Finance Committee to the full Maryland Transportation Authority (MDTA) Board for Contract No. J01B06000037, CTI Software & Integration. Ms. Harper explained that the primary purpose for the sole source contract is to ensure proper integration, acceptance and troubleshooting of the Lane Use Signals and crossover systems as new devices (*e.g.*, dynamic message signs, gate arms, ITS cabinets, enhanced lane use signals, illuminated in-pavement markers) are commissioned through the various Bay Bridge jobs under construction. This contract is necessary to ensure that the new devices work in tandem with the existing Lane Use System that is currently installed at the Bay Bridge.

The software is proprietary to CTI because only their programmers can provide the required software development and integration. The bid from CTI, Inc. was \$594,940.00 with an MBE Goal of 0%.

Member von Paris called for a motion to recommend approval of this item to the full MDTA Board at its next scheduled meeting. Member Rosen made the motion, and Member Penny-Ardinger seconded the motion, which was unanimously approved.

**APPROVAL – CONTRACT NO. MT-3124-0000 – JANITORIAL SERVICES AT BHT/FMT**

Mr. Carroll Hicks requested a recommendation of approval from the Finance Committee to the full MDTA Board for Contract No. MT 3124-0000, Janitorial Services at the Baltimore Harbor Tunnel (BHT) and the Fort McHenry Tunnel (FMT). This contract provides comprehensive janitorial services including supervision, supplies, labor and equipment at the BHT and FMT facilities.

This contract will be performed by a Community Service Provider, Lyles Cleaning Services, LLC. Lyles Cleaning Services is a Preferred Provider under the Maryland Works Program. Mr. Hicks explained that janitorial supplies are included in the contract total and the contract requires that supplies be purchased from the Blind Industries of Maryland (BISM). BISM is also a Community Service Provider. The cost for the base three-year contract is \$605,667.72 with an MBE Goal of 0%.

Member von Paris called for a motion to recommend approval of this item to the full MDTA Board at its next scheduled meeting. Approval of this item is contingent on the receipt of an executed contract. Member Carroll made the motion, and Member Penny-Ardinger seconded the motion, which was unanimously approved.

OPEN SESSION  
JULY 14, 2020  
PAGE THREE OF THREE

### **UPDATE – COLLECTIVE BARGAINING AGREEMENT**

Mr. Percy Dangerfield and Ms. Tonya Dorsey updated the Finance Committee regarding an amendment to the Memorandum of Understanding (MOU) reached between the MDTA and the Fraternal Order of Police (FOP) Lodge #34.

On June 25, 2020, the State and the FOP reached an agreement to amend the three-year MOU that is effective from July 1, 2019 through June 30, 2022. The key provisions of the amendment include (1) the elimination the 5% cost-of-living adjustment in FY 2021; (2) the elimination of the one-step increase for all bargaining unit members effective January 1, 2021; (3) the elimination of the \$1,500 clothing allowance for FY 2021; and (4) for certain contractual arrangements, a modification in the applicability of paid leave for the purpose of meeting the overtime threshold during FY 2021. The amendment also states that the State will reinstitute the step increase and clothing allowance under certain circumstances and that the FOP may request to reopen negotiations concerning the 5% cost-of-living adjustment.

Furthermore, beginning on January 1, 2021, the State will no longer pay more than the negotiated health benefits premiums. Additionally, the MDTA may eliminate vacant bargaining unit positions as necessary to balance the budget.

When fully implemented, the agreement results in at \$4.3 million reduction in salaries and benefits for bargaining unit members. Of the \$4.3 million reduction in salaries and benefits, \$1.4 million is reimbursable by the Maryland Aviation Administration and \$0.4 million is reimbursable by the Maryland Port Administration. The full impact of the overtime provision is unknown at this time.

There being no further business, the meeting of the Finance Committee adjourned at 9:23 a.m., following a motion by Member Rosen, and seconded by Member Carroll.

---

John von Paris, Chairman