

**FINANCE AND ADMINISTRATION COMMITTEE MEETING AGENDA  
OCTOBER 10, 2024 – 9:00 a.m.**

**This meeting will be livestreamed on the [Finance and Administration Committee Meeting Archive | MDTA \(maryland.gov\)](#)**

**NOTE:** This is an Open Meeting being conducted via livestreaming. The public is welcomed to watch the meeting at the link listed above. *If you wish to comment on an agenda item please email your name, affiliation, and agenda item to [edickinson@mdta.state.md.us](mailto:edickinson@mdta.state.md.us) no later than noon on Wednesday, October 9, 2024. You **MUST** pre-register in order to comment.* Once you have pre-registered you will receive an email with all pertinent information.

**AGENDA**

**OPEN SESSION**

Call to Order

- |    |   |  |         |
|----|---|--|---------|
| 1. | <b><u>Approval</u></b> – Open Meeting Minutes from August 8, 2024   | Chairman von Paris                     | 5 min.  |
| 2. | <b><u>Approval</u></b> – Proposed Changes to Code of Maryland Regulations (COMAR) 11.07.07.05   | Heather Koeberle<br>Bradley Ryon       | 10 min. |
| 3. | <b><u>Update</u></b> – FY 2024 Independent Auditors’ SOC 1 and SOC2 Reports   | Chantelle Green<br>William Seymour, SB | 15 min. |
| 4. | <b><u>Update</u></b> – Budget Comparison - review of actual vs. projected FY 2024 operating budget spending   | Jeffrey Brown                          | 10 min. |
| 5. | <b><u>Update</u></b> – Budget Comparison - review of actual vs. projected FY 2024 capital budget spending   | Jennifer Stump                         | 10 min. |
| 6. | <b><u>Update</u></b> – CTP Process/Additions  | Jennifer Stump                         | 10 min. |
| 7. | <b><u>Update</u></b> – Quarterly Update on Traffic and Revenue – Update on the actual performance of traffic and revenue compared to the forecast through June 30, 2024 | Cheryl Lewis-Orr                       | 10 min. |
| 8. | <b><u>Update</u></b> – Human Resources Information System - update on the new MDOT Human Resource Information System  | Tonya Dorsey                           | 10 min. |
| 9. | <b><u>Update</u></b> – Stay/Buddy’s Program – update on the MDTA’s employee retention and new hire initiatives  | Percy Dangerfield<br>Darryl Campbell   | 10 min. |

Vote to Adjourn