

**MARYLAND TRANSPORTATION AUTHORITY
MONTHLY CAPITAL COMMITTEE MEETING
THURSDAY, APRIL 5, 2018
PT. BREEZE HEADQUARTERS BUILDING
BALTIMORE, MD**

OPEN SESSION

MEMBERS ATTENDING: William C. Ensor, III – Chairman
William H. Cox, Jr.
W. Lee Gaines, Jr. – via telephone
Mario J. Gangemi

STAFF ATTENDING: Kevin Reigrut
Dan Williams
Brian Wolfe
Sushmita Mitra
Will Pines
Meshelle Howard
Cheryl Sparks
Trudy Edwards
Kim Millender
John O’Neill
Jeanne Marriott
Timothy Wendt
Ganine Steffe
Chris Thompson

At 9:02 a.m. the meeting of the Maryland Transportation Authority (MDTA) Capital Committee was called to order by Chairman Ensor.

APPROVAL – OPEN SESSION MINUTES OF JANUARY 4, 2018

Upon motion by Member Cox and seconded by Member Gangemi, the Open Session meeting minutes of the Capital Committee’s Meeting held on January 4, 2018 were unanimously approved.

**INFORMATIONAL – SOCIAL ECONOMIC PROGRAMS AND THE MDTA
PROCUREMENT REVIEW GROUP (PRG)**

Ms. Howard presented an overview to the Capital Committee on the Minority Business Enterprise (MBE), Small Business Reserve (SBR) and the Veteran Small Business Enterprise (VSBE) Programs, (“the Programs”) including an overview of the Maryland Transportation Authority (MDTA) Procurement Review Group (PRG).

COMPLIANCE PROGRAMS

The Division of Statutory Programs Compliance is dedicated to educating and increasing the awareness of the economic opportunities available to businesses in the Programs. The Division works closely with the Division of Procurement, the Office of Engineering and Construction, and the Office of the Attorney General to encourage the use of Minority, Small and Veteran-owned businesses on contracts over \$50,000.00. These Programs are a vital part of our procurement process.

Within the Division, the Compliance Programs Officers and Compliance Reporting Officers are responsible for monitoring, reporting, and the closing-out process of all contracts with socioeconomic goals and activities required by the laws, regulations, and statutes that govern the programs.

Minority Business Enterprise (MBE) Program

Established in 1978 by Maryland's General Assembly, the MBE Program was enacted to ensure that socially and economically disadvantaged small business owners are included in the State's procurement and contracting opportunities. Current MBE regulations direct all State agencies to make every effort to award an overall minimum 29% of the total dollar value of their procurement contracts directly (Prime Contractor) or in-directly (Subcontractor) to certified MBE firms.

Small Business Reserve (SBR) Program

Established in 2004, the SBR Program is a race and gender-neutral program that provides small businesses with the opportunity to participate as prime contractors on State contracts and procurements by competing against other small businesses instead of larger, more established businesses. The SBR Program applies to 70 designated agencies, including the MDTA. Under the State Procurement law, these agencies are required to spend at least 15% of their total fiscal year procurement expenditures with qualified small businesses.

Veterans Small Business Enterprise (VSBE) Program

Established in June 20, 2012, the VSBE Program requires each agency provide the maximum contracting opportunities to Veteran-owned small business enterprises, as both prime contractors and subcontractors. Each procurement agency must structure its procurement procedures to try to achieve an overall minimum of 1% of the unit's total dollar value of procurement contracts to be made directly or indirectly from Veteran owned small businesses enterprise.

Procurement Review Group (PRG)

The PRG makes recommendations to the Executive Director/Designee in support of the Executive Director's exercise of authority delegated by the Members with regards to the

Minority Business Enterprise (MBE) and Veterans Small Business Enterprise (VSBE), Programs on contract goals and waiver requests on procurements managed by the MDTA. In addition, the PRG makes recommendations regarding designating contracts for the Small Business Reserve (SBR) and Small Business Preference (SBP) Programs.

UPDATE – CAPITAL SPENDING – ANALYSIS OF ACTUAL CAPITAL SPENDING COMPARED TO BUDGETED SPENDING

Mr. Williams provided the Members an update on Capital Program budgeting practices.

UPDATE – I-895 BRIDGE RECONSTRUCTION PROJECT

Mr. Pines provided the Members an update on the I-895 Bridge Reconstruction Project.

There being no further business, the meeting of the MDTA Capital Committee was adjourned by general consensus at 9:57 a.m. following a motion by Member Gangemi and seconded by Member Cox.

The next meeting of the MDTA Capital Committee is scheduled for Thursday, May 3, 2018 at 9:00 a.m. at Point Breeze Headquarters, 2310 Broening Highway, Baltimore, Maryland.