

FINANCE COMMITTEE MONTHLY MEETING  
TUESDAY, OCTOBER 6, 2020  
OPEN MEETING VIA LIVESTREAMING

OPEN SESSION

MEMBERS ATTENDING: Cynthia Penny-Ardinger  
Dontae Carroll  
Jeffrey Rosen  
John von Paris

STAFF ATTENDING: Jeffrey Davis  
Cheryl Dickinson  
David Dikes  
Luther Dolcar  
Alisha Fredericks  
Chantelle Green  
Natalie Henson  
Heather Koeberle  
Amanda McKenzie  
Kimberly Millender, Esq.  
Ebony Moore  
Mary O’Keeffe  
John O’Neill  
Jim Ports  
Deborah Sharpless  
Tim Sheets  
Darol Smith  
Christina Thompson  
Eric Willison

OTHERS ATTENDING: John Magness – Canton Railroad  
David Bordner – Canton Railroad  
William Seymour – SB and Company  
Rick Williams – SB and Company

At 9:00 a.m., Member John von Paris, Chair of the Finance Committee, called the Finance Committee Meeting to order.

**APPROVAL – OPEN MEETING MINUTES FROM SEPTEMBER 8, 2020 MEETING**

Member John von Paris called for the approval of the meeting minutes from the Open Meeting held on September 8, 2020. Member Cynthia Penny-Ardinger made the motion, and Member Jeffrey Rosen seconded the motion, which was unanimously approved.

**APPROVAL – CONTRACT NO. MT-3135-0000 – SECURITY SYSTEMS  
MAINTENANCE AND SERVICE**

Ms. Amanda McKenzie requested a recommendation of approval from the Finance Committee to the full Maryland Transportation Authority (MDTA) Board for Contract No. MT-3135-0000, Security Systems Maintenance and Service.

This is an indefinite quantity contract with firm fixed unit prices that include labor, materials, specialized equipment, service, transportation, and supervision necessary to ensure the satisfactory and efficient performance of the MDTA's security systems. The scope of the contract also includes repairing/replacing doors, door closures, and door frames.

The solicitation was advertised as a competitive sealed bid pursuant to the Code of Maryland Regulations 21.05.01.02. Two bids were received and ARK Systems, Inc., was the recommended awardee. The contract is for a term of five years at a cost of \$934,369.00. The contract also includes an MBE Goal of 8% and a VSBE Goal of 1%.

Member von Paris called for a motion to recommend approval of this item to the full MDTA Board at its next scheduled meeting. Member Rosen made the motion, and Member Penny-Ardinger seconded the motion, which was unanimously approved.

**UPDATE – CONTRACT NO. J01B0600010 – IVR SYSTEM UPGRADE AT THE BAY  
BRIDGE**

Mr. David Dikes updated the Finance Committee on Contract No. J01B0600010, Interactive Voice Recognition (IVR) System Upgrade at the Bay Bridge. Mr. Dikes indicated that the contract will provide a turn-key solution to upgrade 1-877-BAYSPAN IVR servers and associated applications, and upgrade traffic management applications associated with the IVR located at the William Preston Lane, Jr. Memorial (Bay) Bridge.

The procurement was conducted as a Purchase Order Request for Proposals under the Maryland Department of Information Technology Master Contract No. 6060B1400048 for PBX III Telecommunications Equipment and Services. The contract was awarded to the single bidder, NEC Corporation of America. The contract includes a fixed cost of \$1,029,469.10 with an MBE Goal of 35%.

**UPDATE - CANTON DEVELOPMENT COMPANY'S 2019 ANNUAL FINANCIAL STATEMENTS**

Mr. John Magness, President and CEO of the Canton Development Company (Canton), briefed the Finance Committee on Canton's Consolidated Financial Statements for the years ended December 31, 2019 and 2018. Mr. Magness discussed Canton's customer base and the company's year-over-year growth in revenue and operating income.

**UPDATE – INDEPENDENT AUDITOR'S REPORT FOR THE FY 2020 SERVICE ORGANIZATION CONTROLS 1 REPORT**

Ms. Deb Sharpless introduced Mr. William Seymour, Engagement Partner, and Mr. Rick Williams, Client Service Partner, from SB & Company, LLC. This is SB & Company's fourth year conducting the Service Organization Controls (SOC) 1 audit for the agency.

Mr. Seymour briefed the Finance Committee on the results of the FY 2020 SOC 1 Report for the Maryland *E-ZPass* System. No qualifications were made within the report; however, certain areas were noted where the design or operating effectiveness of the control activities could be enhanced.

There being no further business, the meeting of the Finance Committee was adjourned at 9:49 a.m., following a motion by Member Carroll, and seconded by Member Penny-Ardinger.

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John von Paris, Chairman