

FINANCE COMMITTEE MONTHLY MEETING
TUESDAY, JANUARY 11, 2022
OPEN MEETING VIA LIVESTREAMING

OPEN SESSION

MEMBERS ATTENDING: Cynthia Penny-Ardinger
Dontae Carroll
Jeffrey Rosen
John von Paris

STAFF ATTENDING: Jeffrey Brown
Jeff Davis
Donna DiCerbo
Cheryl Dickinson
Allen Garman
Chantelle Green
Natalie Henson
Bob Jordan
Amanda McKenzie
Kimberly Millender, Esq.
Sushmita Mitra
Ken Montgomery
Ebony Moore
Mary O’Keeffe
Will Pines
Dayna Taitt
Christina Thompson
Eric Willison

OTHERS ATTENDING: James Walsh – MDOT MAA
Tanya Wojtulewicz – MDOT MAA

At 9:01 a.m., Member John von Paris, Chair of the Finance Committee, called the Finance Committee Meeting to order.

**APPROVAL – OPEN AND CLOSED SESSION MEETING MINUTES FROM
DECEMBER 7, 2021 MEETING**

Member von Paris called for the approval of the Open and Closed Session Meeting minutes of the Finance Committee meeting held on December 7, 2021. Member Dontae Carroll made the motion, and Member Jeffrey Rosen seconded the motion, which was unanimously approved.¹

¹ The January 2022 Finance Committee meeting agenda incorrectly reflected that the December meeting occurred on December 8; however, the minutes included with the materials correctly reflected the Finance Committee meeting date as December 7, 2021.

APPROVAL – CONTRACT NO. MT-3136 – WPL & BHT ITS FIELD HARDWARE MAINTENANCE

Ms. Sushmita Mitra requested a recommendation of approval from the Finance Committee to the full Maryland Transportation Authority (MDTA) Board for Contract No. MT-3136, WPL & BHT ITS Field Hardware Maintenance.

The purpose of this Contract is to procure full-service on-call emergency and non-emergency repair services and miscellaneous maintenance and repair services for MDTA's Intelligent Transportation System ITS field hardware at the Bay Bridge facility and the Baltimore Harbor Tunnel BHT facility. This Contract includes all labor, skills, supervision, materials, parts, hardware, supplies, tools, equipment, transport, expenses, and all unspecified incidental items for a full maintenance service contract. The Contractor will perform emergency and non-emergency corrective maintenance repairs and service for the MDTA's IPMs, LUSs, 2070LX controllers, ELUSs, ELUS controllers, DMSs, HSGs, CCTV cameras, YSI, RWIS, side-fire radar vehicle detectors, congestion signs, LPRs, UPSs, and associated power and communications. The Contractor will also perform preventative maintenance for the MDTA's IPMs, LUSs, 2070LX controllers, ELUSs, HSGs, CCTV cameras, YSI, RWIS, side-fire radar vehicle detectors, congestion signs, LPRs, UPSs, and associated power and communications as requested by the MDTA for the Automated Lane Closure System ALCS, Illuminated Pavement Markers, and Enhanced Lane Use Control Signs. The awardee, Communications Electronics, Inc., bid \$4,567,665.00. There is no MBE goal for this contract.

Member von Paris called for a motion to recommend approval of this item to the full MDTA Board at its next scheduled meeting. Member Penny-Ardinger made the motion, and Member Rosen seconded the motion, which was unanimously approved.

APPROVAL – CONTRACT NO. J01B2600004 – ELECTRONIC SECURITY SYSTEM SOFTWARE

Ms. Amanda McKenzie requested a recommendation of approval from the Finance Committee to the full MDTA Board for Contract No. J01B2600004, Electronic Security System Software.

This contract includes software and hardware maintenance, support and professional services for the Electronic Security System currently installed at various bridges, tunnels, and buildings located throughout the MDTA. This consists of maintenance of the central software and field hardware modules, associated field hardware for perimeter detection systems, radar devices, thermal night vision cameras, and color and black and white cameras for a term of 5 years. The Engineer's estimate for this project was \$3,415,900.00. The awardee, ASCVid Holdings, LLC, bid \$3,506,927.85. The MBE goal is 9% and the VSBE goal is 1%.

Member von Paris called for a motion to recommend approval of this item to the full MDTA Board at its next scheduled meeting. Member Carroll made the motion, and Member Penny-Ardinger seconded the motion, which was unanimously approved.

APPROVAL – CONTRACT NO. MDTA 2020-03/AE-3096-0000 – ELECTRONIC TOLL COLLECTION SERVICES

Mr. Bob Jordan requested a recommendation of approval from the Finance Committee to the full MDTA Board for Contract No. MDTA 2020-03/AE-3096-0000, Electronic Toll Collection Services.

This project involves the contract award to a consultant engineering firm to provide professional design services for Electronic Toll Collection Systems and Services as directed by the MDTA. The scope includes but is not limited to project management of toll systems contracts for tolling systems and opportunities throughout Maryland. The services will be related to existing facilities as well as any future or potential future tolling facilities. The work shall include, but is not limited to project management support, inspection, business analysis, financial analysis, traffic and revenue study and analysis, policy analysis, design, preliminary design, planning, benchmarking, cost estimation, construction management, public meeting support services, Requests for Proposals development, specifications development, schedule development and analysis, industry research, and any related activities and services related to toll systems and tolling in general. The services provided may also include parking applications, the use of tolling technology for other transportation-related services, automated vehicles, DSRC, vehicle-to-vehicle and vehicle-to-infrastructure communications and applications, and any other related technology that may involve toll collection, traffic information, or transportation safety. The awardee, Rummel, Klepper & Kahl, LLP, bid \$11,500,000.00. The MBE goal is 29% and VSBE goal is 1%.

This project was advertised as a multi-award. Two proposals were rejected as being non-responsive and one rejected proposer has protested and the second rejected proposer still has time to file a protest. The protest was denied and was appealed to the Maryland State Board of Contract Appeals.

Member von Paris called for a motion to recommend approval of this item to the full MDTA Board at its next scheduled meeting. Member Rosen made the motion, and Member Carroll seconded the motion, which was unanimously approved.

UPDATE – NON-RECOURSE FINANCINGS & LOANS

Mr. Allen Garman and Ms. Dayna Taitt provided an update to the Finance Committee on non-recourse debt issued by the MDTA on behalf of others. The update included an explanation of pledged revenues, the monthly flow of funds, specific reserves, and the associated financial implications resulting from the pandemic. The update also included an overview of the status of the loans to the Maryland Department of Transportation and the Maryland Aviation Administration.

UPDATE – FY 2023 PRELIMINARY OPERATING BUDGET – DBM CHANGES

Mr. Jeffrey Brown updated the Finance Committee on the impact of Department of Budget and Management (DBM) fringe benefit changes to the Preliminary FY 2023 Operating Budget. Following the MDTA Board's contingent approval of the Preliminary FY 2023 Operating Budget, DBM updated certain fringe benefit rates and charges. As a result of these changes, the budget was increased by \$2.2 million, from \$359.1 million to \$361.4 million.

There being no further business, the meeting of the Finance Committee adjourned at 9:28 a.m., following a motion by Member Carroll, and seconded by Member Rosen.

John von Paris, Chairman