Maryland Transportation Authority Office of Engineering and Construction 300 Authority Drive Baltimore MD 21222											LANE /SHOULDER CLOSURE NOTIFICATION FORM			
Maryland Transportation Authority												EOC Permit No: Page 1 of 2		
Request Made By: * Name (Print): * Signature: Contractor/ Consultant/ Other Agency/Firm: * Address: * Day/Night Number: * Fax Number: * Description of Work Requiring Closure								Request Made On (Date): * Right of Access Permit No.: MdTA Project No.: * Authority Contact Person(s): Name: * Day / Night Phone Number: * Day / Night Phone Number: * Day / Night Phone Number: * Fax Number: *						
		*Tim Closu		*A	ffec	ted I		(s), Shoulder(s) or np(s) ⁽⁴⁾				*Route, Direction and Begin / End Location (Mile	*TTCTA Standard,	
*Begin/End Date and Day(s) of the Week ⁽²⁾		From	То	LS	1	2	3		5	RS	RP	Markers) OR Ramp origin / destination (5)	Plan Sheet, or SP (6)	
	•													
Maryland Transportation Authority, Transportation Facility Project: Approved: Date: The applicant is required to notify the appropriate Maryland Transportation Authority, Authority Operations Center of the intended location and activity 1 hour prior to commencing work. At the time of contact, the AOC shall be provided with information on the vehicles, personnel and other equipment, which may be placed on the transportation facility project unless the lane closure is part of an on-going Maryland Transportation Authority construction project. If there is any discrepancy with the information previously submitted, the Authority Operation Center has discretion to delay the start of work while seeking confirmation/authorization for the change. If the applicant previously requested Police Presence for the specified activity, the application is required to contact the appropriate Maryland Transportation Authority, Duty Officer at least one hour prior to commencing activity to confirm the location and time at which Police Presence is needed. The appropriate Duty Officer must be provided a minimum of 12 hours advance notice to cancel previously scheduled Police Presence. Authority Operations Center Central: (410) 537-1233 Authority Operations Center South: (410) 537-5601 Authority Operations Center South: (410) 537-1209 Francis Scott Key Memorial Bridge (US 40) Duty Officer: (410) 537-1209 Fort McHenry Tunnel (I-85) Duty Officer: (410) 537-1209 John F. Kennedy Memorial Bridge (US 40) Duty Officer: (410) 537-1196 William Preston Lane Jr. Memorial Genese Ray) Bridge (US 50): (410) 295-8146														
Completed Application Forms Should be Faxed or Emailed to: Maryland Transportation Authority, Office of Engineering and Construction – Traffic Section Attention: MdTATraf2 Office: (410) 537-7846 Fax: (410) 537-7803 Email: mdtatraf2@mdta.state.md.us														

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LANE /SHOULDER **CLOSURE NOTIFICATION** FORM

EOC Permit No:_____

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Request for Overhead VMS Message: Sign Number: _____ Sign Location: _____

Message (21 characters per line, 3 lines per board, 2 boards maximum):

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Message (21 characters per line, 3 lines per board, 2 boards maximum):

General Notes:

- A. All request forms must be submitted at least 14 days in advance of the requested closure date and time. Any late submittals will be considered as time permits, but the applicant may be required to reschedule the proposed work if reviews cannot be completed prior to the proposed work date. Failure to receive lane closure approval at least 10 days in advance may result in permit (over width, over height, etc) loads entering the work area.
- B. All requests shall be accompanied by a statement or plan of the proposed work and maintenance of traffic plan which may include the applicable Maryland State Highway Administration traffic control standard that will be followed while the work is in progress. Maryland Transportation Authority Construction project engineers may refer to their project plans by providing the appropriate project contract number.
- All requests for lane closures on Maryland Transportation Authority transportation facility projects will only be approved for C. projects/contractors who have received a "right of access permit" from the Maryland Transportation Authority, real estate officer Ms. Cathy Beasley Oliver who can be reached at (410) 537-7894 or cbeasleyoliver@mdta.state.md.us Maryland Transportation Authority project engineers are reminded that "Right of Access" permits are included in the Maryland Transportation Authority construction project contract documents.

Instructions

- MdTA Construction Projects are only required to fill in boxes marked with an *. All others should fill in as much information as 1. possible to facilitate processing of requests. Failure to fill in information may result in rejection of permit application.
- Date and Day of the Week should include date work starts, date work ends and requested days of the week on which work will 2. occur. For example: "3/10 - 6/15/06, M - Th". Letter abbreviations for day of week ("Sun"=Sunday, "M"=Monday, "T"=Tuesday, "W"=Wednesday, "Th"= Thursday, "F"=Friday, "Sat"=Saturday) or "ALL" for closures affecting every day of the week.
- 3. Enter time of day use 24-hour format or specify AM / PM. For example: 2200 or 10PM.
- Count lanes from the median out starting with the left lane as lane 1. LS=Left Shoulder, RS = Right Shoulder, RP = Ramp. 4.
- 5. Include route number or name, ramps, or bridges (by structure #) located within the mile markers affected by the closure. Specify the beginning mile marker as the point at which the first sign is placed. Specify the ending mile marker as the point where the last channelizing device is placed. No shoulder closure should be less than 0.6 miles and no lane closure should be less than 1.1 miles. Examples: "I-95 NB, MM 59.0-60.5" or "I-95 NB @ Exit Ramp to MD 43 WB".
- Enter the applicable Temporary Traffic Control Typical Application (TTCTA) from Maryland SHA Book of Standards for Highways 6. and Incidental Structures, applicable plan sheet(s) reference or special provision page(s) from contract documents.